



Application Form

Thank you for your interest in the West Fort Bend Management District. The mission of the District is to establish an economic climate that encourages sustainable growth and improves the quality of life for the community. Volunteering or serving on the board is a rewarding experience. Completing this form will outline the skills and time/resource commitments of this leadership position.

Indicate your interest: Board Member Advisory Board Volunteer

This application will be kept confidential and on file at the District office for one year. Applications are used by the Board's Nominating Committee to identify and evaluate potential board candidates. All new directors are elected by a majority vote of current board members subject to approval by the city that the position represents.

Please return the completed application to:

West Fort Bend Management District
Attn: Executive Director
PO Box 1688
Richmond, TX 77406

Member of the Board Job Description

1. Serves a minimum of 1 four-year term on the Board.
2. Attends board meetings on a regular basis. The Full Board of Directors meets the 3rd Tuesday of every month at 3:00 pm at the City of Richmond Annex Building (601 Morton Street, Richmond, Tx), or other locations within the District. Meetings last 1 -1 ½ hours.
3. Stays informed about District matters, prepares for meetings, and reviews and comments on minutes and reports.
4. Attends special events or presentations by the District including presentations to City Councils.
5. Builds a collegial working relationship with other Board members.
6. Participates in fund raising for the organization.
7. Serves on one or more subcommittee for the District.

CANDIDATE INFORMATION

Name: _____

Position/Title: _____

Employer: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Email: _____

Number of Years with Present Employer: _____ Years in Rosenberg: _____

Educational Background: _____

Community Activities: _____

Other Memberships, Achievements, etc: _____

How did you hear about the District?:

If applying as a volunteer, what skill sets can you lend to the Board or District staff?

Candidate Questionnaire

1. If selected, how do you feel you could contribute to the success of the District?

2. Board positions are four-year term appointments. Are you willing and able to give the time and energy for those four years to support the mission of the West Fort Bend Management District?

3. Do you have the time to be an active Member of the Board of Director's which includes: attending monthly Board meetings, preparing for monthly Board meetings in advance, review of projects and proposals and attendance at District presentations or sponsored events as well as serving on a District sub-committee?

4. Are you familiar with the District's standards and guidelines?

5. Are you comfortable discussing the District standards in a Board meeting and giving comments on commercial development site plans?

6. Do you live or own property in the District or represent someone or an entity that does?

7. What District sub-committee would you be interested in serving on? (check interest)
 - **Variance** : review commercial development proposals for conformance with the District development standards.
 - **Marketing**: Assists with identifying marketing opportunities and supporting marketing efforts.
 - **Nominating**: Reviews Board and Advisory Board Applications prior to assist in the nominating process.
 - **Grant Development**: Reviews grant scope proposals prior to full Board consideration and action.

Signature

Date