

MINUTES  
WEST FORT BEND MANAGEMENT DISTRICT

February 21, 2012

The Board of Directors (the "Board") of West Fort Bend Management District (the "District") met in session, open to the public, on February 21, 2012, at the Richmond City Hall Annex, 600 Morton Street, Richmond, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Joey Dupuis	President
Glenn Howard	Vice President
Lane Ward	Assistant Secretary
Cliff Terrell	Secretary
Bob Ray	Assistant Vice President

all of the above were present, thus constituting a quorum.

Also present at the meeting were Matt Fielder with the Rosenberg Economic Development Corporation, Advisory Board Member Tim Kaminski and Rachel Steele, Executive Director for the District.

Director Dupuis called the meeting to order at 4:02 p.m.

REGULAR AGENDA ITEMS

1. Comments from the Public

No comments were received.

2. Presentation on the 2012-2013 Houston-Galveston Area Council Access Management Program.

Ms. Steele gave an overview of the Access Management program. Access management is a practice of evaluating a roadway corridor (usually a major thoroughfare) in a community to determine if consolidated entry points between the roadway and adjacent land uses can maximize safety and efficiency. Access management applies principles from transportation, traffic engineering, land use development, urban design, and recreational planning to create a more functional roadway for the community. The District's application proposes that Highway 90A from SH 36 in Rosenberg to N. Liberty Drive in Richmond be a candidate for an access management planning study. Pursuing this grant program is in-line with the furtherance of the District's purpose which is to promote, develop, encourage and maintain employment, commerce,

transportation, housing, tourism, recreation, the arts, entertainment, economic development, safety and the public welfare in the district territory.

The Board took no action on the presentation.

3. Discus and take action on a resolution of support for an access management planning study application to the Houston-Galveston Area Council for the 2012-2013 Access Management program.

Ms. Steele reviewed the resolution with the Board. As part of the application, the District will be required to put forward a financial contribution of 20% of the total project cost. The District's matching grant funds budget for Fiscal Year 2012 is \$20,400, which, without an amendment to the District's budget, is the most that could be potentially committed at this time. Based on this figure the total project cost would be approximately \$100,000. The Board discussed the goals of the project and the budget. After further discussion Director Howard moved that the Board approve the resolution of support and that \$20,400 in matching funds be committed to the project, but that the project budget to be negotiated for \$200,000 with the District to potentially bring in additional funding commitments from local sources. Director Ward seconded the motion, which passed unanimously.

4. Report from Executive Director on outstanding and pending District business and plan for addressing District businesses.

Ms. Steele noted that the surveys from the Executive Director performance review had been received and tabulated. Director Dupuis circulated a summary of the comments received. Director Howard noted that the Executive Director should incorporate additional outreach to local businesses into the weekly schedule to work towards sustaining funding for the District. Ms. Steele agreed that a goal of the George Foundation grant was to assist the District in becoming more self-sufficient and that additional effort would be directed in those areas. The Board took no action on the report.

5. Convene in Executive Session pursuant to Section 551.071, Texas Government Code, to conduct a private consultation with attorney to discuss performance review of Executive Director.

The Board did not convene in executive session.

6. Reconvene in Open Session and authorize action regarding performance review.

The Board did not meet in Executive Session and no litigation is being contemplated.

7. Adjournment

Director Terrell moved to adjourn the meeting at 5:05 pm. Director Ray seconded the motion, which carried unanimously.



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Cliff Terrell

Secretary, West Fort Bend Management District