

MINUTES
WEST FORT BEND MANAGEMENT DISTRICT

September 17, 2013

The Board of Directors (the "Board") of West Fort Bend Management District (the "District") met in regular session, open to the public, on September 17, 2013, at the Richmond City Hall Annex, 600 Morton Street, Richmond, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Bob Ray	President
Todd Johnson	Vice President
Lane Ward	Secretary
Anthony Sulak	Assistant Secretary
Joey Dupuis	Assistant Vice President

and all of the above were present with the exception of Director Ward, thus constituting a quorum.

Also present at the meeting were Robert Haas with the City of Richmond; Matt Fielder and Travis Tanner with the City of Rosenberg; Adisa Harrington of Allen Boone Humphries Robinson LLP ("ABHR"); and Rachel Steele, Executive Director of the District.

Director Ray called the meeting to order at 3:03 p.m.

CONSENT AGENDA ITEMS

1-2. August 20, 2013, Meeting Minutes Financial Report and Pending Invoices

The minutes and invoices were provided to the directors in advance of the meeting. The Board reviewed the August meeting minutes, financial report and pending invoices. After review and discussion, Director Johnson moved for approval of all items on the consent agenda. Director Dupuis seconded the motion, which passed unanimously.

REGULAR AGENDA ITEMS

3. Comments from the Public

No comments were received from the public.

4. Approve Fiscal Year 2014 Budget

Ms. Steele reviewed the FY 2014 budget with the board. Ms. Steele noted that the size of the budget did not increase however additional line items were added so that expenses can be tracked in greater detail. The Board reviewed the budget.

After a brief discussion Director Dupuis moved that the Board adopt the FY 2014 budget. Director Johnson seconded the motion, which passed unanimously.

5. Annual Disclosure statements for Investment Officer and Bookkeeper

Ms. Harrington stated that the District's bookkeeper and investment officer are required to execute annual statements that disclose any relationship with banks and brokers who seek to sell investments to the District. She added that the disclosure statements will be filed with the Texas Ethics Commission. Joyce Vaust presented her disclosure statement as the District's investment officer, and the disclosure statement of Martiza Salazar as the District's bookkeeper.

After review and discussion, Director Sulak moved that the Board accept the disclosure statements pursuant to the Public Funds Investment Act and direct that the statements be filed appropriately and retained in the District's official records. Director Johnson seconded the motion, which passed unanimously.

6. Activity within the District, including permits under review issued and closed since the last meeting including signs, variance requests, and enforcement of standards (Travis Tanner-Rosenberg, Robert Haas-Richmond)

Mr. Haas update the Board on the status of development in Richmond. There are no variances related to commercial development within the City of Richmond for the Board to consider at this time.

Mr. Tanner updated the Board on the development status of the proposed industrial park in Rosenberg. The developer will be developing the tract under his own deed restrictions that will not include the District's standards. Since only a portion of the property in the development falls within the boundaries of the management district the developer has required that those tracts meet the District's design guidelines and be brought before the Board for review and consideration prior to construction.

The Board took no action on the report.

7. Update from the Standards Committee and the proposed sign ordinance being pursued between Richmond and Rosenberg.

Mr. Tanner noted that the City of Rosenberg approved signage standards for its remaining corridors in late August. Mr. Haas noted that the City of Richmond will consider their revised sign ordinance in the upcoming months. The board took no action on the report.

8. Review appointment and receive Committee Reports

No reports were given.

9. Report from Advisory Board Members

No reports were given.

10. Report from Directors and District Consultants Regarding Events and Activities Attended During the Month

Director Ray noted that he had attended the City of Rosenberg's workshop on One Way Pairs project sponsored by the Texas Department of Transportation. Director Ray noted that the business community along Highway 90A needs to express their interest in redevelopment initiatives that might occur around the project.

Director Johnson noted that he had attended the Central Fort Bend Chamber Infrastructure conference. Director Johnson noted that the County gave updates on the bond program and its implications for Highway 90A and the Grand Parkway. Maintaining the District's interest and relevance on that portion of Highway 90A should be a priority as it serves as a gateway, noted Director Johnson. The Board took no action on the report.

11. Executive Director Report

Ms. Steele gave a progress report on the status of the grants submitted to fund the executive director's position. The Board took no action on the report.

12. Convene in Executive Session pursuant to Section 551.074, Texas Local Government Code to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

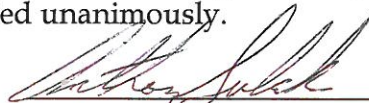
The Board adjourned into Executive Session at 3:50 p.m.

13. Reconvene in Open Session and authorize appropriate action regarding the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

The Board reconvened in Open Session at 3:55 p.m. and took no action on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

14. Adjournment

Director Dupuis moved to adjourn the meeting at 3:57 p.m. Director Johnson seconded the motion, which carried unanimously.



Anthony Sulak
Assistant Secretary
West Fort Bend Management District