

MINUTES

WEST FORT BEND MANAGEMENT DISTRICT

January 21, 2014

The Board of Directors (the "Board") of West Fort Bend Management District (the "District") met in regular session, open to the public, on January 21, 2014, at the Richmond City Hall Annex, 600 Morton Street, Richmond, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Bob Ray	President
Todd Johnson	Vice President
Lane Ward	Secretary
Anthony Sulak	Assistant Secretary
Joey Dupuis	Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Robert Haas with the City of Richmond; Rachele Kanak, Joyce Vasut and Travis Tanner of the City of Rosenberg; Advisory Director Sharon Wallingford; Councilman Bill Benton from the City of Rosenberg; Mike Flory with Fort Bend Economic Development Council; Alan Sandersen with Sandersen Knox & Co., LLP; Lynne Humphries of Allen Boone Humphries Robinson LLP ("ABHR"); and Rachel Steele, Executive Director of the District.

Director Ray called the meeting to order at 3:00 p.m.

CONSENT AGENDA ITEMS

December 17, 2013, Meeting Minutes Financial Report and Pending Invoices

The Board reviewed the meeting minutes, financial report and invoices. Upon review Director Johnson moved that the minutes and invoices be approved. Director Ward seconded the motion, which passed unanimously.

REGULAR AGENDA ITEMS

Comments from the Public

No comments were received.

Amend Fiscal Year 2014 Budget

The Board took no action on this item.

Audit

Mr. Sandersen presented the 2013 fiscal year audit, a copy of which is filed appropriately in the District's records. After review and discussion, Director Ward moved to approve the audit and direct that it be filed appropriate as required by law. Director Johnson seconded the motion, which was unanimously approved.

Access Management Planning Study

Ms. Steele reviewed the resolution to approve the findings made in the Study, not the recommendations. She noted the findings are of existing conditions. Director Johnson moved to adopt the Resolution. Director Ward seconded the motion, which was unanimously approved.

Activity within the District, including permits under review issued and closed since the last meeting including signs, variance requests, and enforcement of standards (Travis Tanner-Rosenberg, Robert Haas-Richmond)

Mr. Tanner presented a variance request for the McDonald's at the corner of Highway 36 and I-69. Director Ray noted he will abstain from discussion and voting because the business owner is a client of his company. Mr. Tanner reviewed the variances and mitigation proposed. After discussion, Mr. Tanner suggested he work with the owner and return the request next month. Director Ward moved to table the matter. Director Johnson seconded the motion, which was unanimously approved.

Administrative Services Agreement

Director Ray noted the proposals submitted for bookkeeping services. Ms. Vasut at the City of Rosenberg said she would still be willing to serve as the District's bookkeeper. After review and discussion of the District's options, Director Johnson noted he will abstain from voting for bookkeeping proposals as one of his vendors is a company that has also submitted a proposal to the Board for professional services. Director Ward moved to table the matter to give the City time to respond to the District with an updated proposal. Director Dupuis seconded the motion, which was unanimously approved.

Update on the proposed sign ordinance being pursued between Richmond and Rosenberg

Mr. Tanner said the City of Rosenberg will be presenting the new signs shortly. Ms. Steele said the City of Richmond had no update.

Committee Reports

Ms. Steele noted that the Highway 90A Committee would be meeting on January 23rd to discuss outreach strategies related to the Livable Centers Project. Director

Johnson also noted that the City of Richmond will be meeting this month to consider commercial development standards for the Highway 90A corridor as it runs through the City of Richmond. The Board took no action on the report.

Report from Advisory Board Members

Ms. Wallingford said the community was excited about new growth in the west part of the County. Mr. Benton reported on cleanup efforts in the City of Rosenberg including street sweeping and code enforcement. He then talked about other issues he thought might be of interest to the District Board.

Report from Directors and District Consultants Regarding Events and Activities Attended During the Month

No reports were given and the Board took no action.

Executive Director Report

No report was given and the Board took no action.

Convene in Executive Session pursuant to Section 551.074, Texas Local Government Code to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

The Board met in Executive Session at 4:19 p.m.

Reconvene in Open Session and authorize appropriate action regarding the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

The Board reconvened in Open session at 5:10 p.m.

Adjournment

Director Ward moved to adjourn the meeting at 5:10 p.m. Director Dupuis seconded the motion, which carried unanimously.

Lane Ward
Secretary
West Fort Bend Management District