

MINUTES  
WEST FORT BEND MANAGEMENT DISTRICT

May 19, 2015

The Board of Directors (the "Board") of West Fort Bend Management District (the "District") met in regular session, open to the public, on May 19, 2015, at the Travis Building, 301 Jackson, first floor conference room, Richmond, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Bob Ray	President
Todd Johnson	Vice President
Lane Ward	Secretary
Anthony Sulak	Assistant Secretary
Joey Dupuis	Assistant Vice President

and all of the above were present except Director Johnson, thus constituting a quorum.

Also present at the meeting were Shirley McLennan of McLennan & Associates, L.P.; Robert Haas of Fire Horse Consulting, LLC; Wayside Horns committee members Bill Tobin and Dave Vrshek; John Kennedy and Randy Wooten of Texas State Technical College; Lynne Humphries and Cheryl Panozzo of Allen Boone Humphries Robinson LLP ("ABHR"); and Mandi Bronsell, Executive Director of the District.

Director Ray called the meeting to order and noted a quorum was present.

MINUTES

The Board considered approving the minutes from the April 21, 2015, Board meeting. After review and discussion, Director Sulak moved to approve the minutes of the April 21, 2015, regular meeting. Director Dupuis seconded the motion, which passed by unanimous vote. A copy of the approved minutes are filed appropriately in the District's records.

FINANCIAL REPORT

Ms. McLennan presented a financial report, including the budget comparison and the bills presented for payment, a copy of which is attached. After review and discussion, Director Dupuis moved to approve the financial report and to pay the District's bills as submitted. Director Sulak seconded the motion, which passed by unanimous vote.

Ms. McLennan stated there were no amendments to the budget for the fiscal year ending September 30, 2015.

## COMMENTS FROM THE PUBLIC

There were no comments from the public.

## ACTIVITY WITHIN THE DISTRICT, INCLUDING PERMITS UNDER REVIEW, ISSUED AND CLOSED SINCE THE LAST MEETING, INCLUDING SIGNS, VARIANCE REQUESTS, AND ENFORCEMENT OF STANDARDS (TRAVIS TANNER-ROSENBERG; AND ALBERT CANTU-RICHMOND)

Neither Mr. Tanner nor Mr. Cantu was present.

## PRESENTATION FROM TEXAS STATE TECHNICAL COLLEGE ("TSTC") ON NEW CAMPUS IN THE DISTRICT

The Board received a presentation from Mr. Kennedy and Mr. Wooten regarding plans for a new TSTC campus opening in the fall of 2016 located north of Highway 59 between FM 2218 and Highway 36.

## COMMITTEE REPORTS

### a. Standards committee

There was no report from the standards committee.

### b. Corridor committees

Ms. Bronsell reported on a meeting with the Central Fort Bend Chamber Infrastructure committee. Discussion ensued regarding potential beautification project for the Highway 90A corridor.

### c. Wayside Horns committee

Mr. Vrshek presented an update on the Wayside Horns project, including preliminary costs of crossings within the City limits of Richmond and Rosenberg and along the FM 762 corridor. The Board commended Mr. Vrshek and the committee for the excellent work preparing the presentation. The Board requested Mr. Vrshek add a footnote to the presentation to include the Wayside Horns committee name and the date of the presentation. Discussion ensued regarding additional crossings outside the Cities' limit but within the District.

### d. Advisory Board

Ms. Bronsell updated the Board on possible Advisory Board Members.



APPROVE ANNUAL REPORT ON DISTRICT ACTIVITY AND AUTHORIZE PRESENTATION OF THE REPORT TO THE CITIES OF RICHMOND AND ROSENBERG

Ms. Bronsell reviewed the 2014 Annual Report on District Activities. She confirmed that she will present the annual report at upcoming Rosenberg Economic Development Corporation and Richmond Economic Development Corporation meetings. The Board discussed changes to the Report. Director Ward requested Ms. Bronsell contact the businesses listed in the Report for their approval to reference the entity name in the Report. Upon a motion made by Director Ward and seconded by Director Dupuis, the Board voted unanimously to approve the Annual Report, as revised, and direct that the Report be filed appropriately and retained in the District's official records.

REPORT FROM DIRECTORS AND DISTRICT CONSULTANTS REGARDING EVENTS AND ACTIVITIES ATTENDED DURING THE MONTH AND REQUESTS FOR ACTION

There were no reports from Directors or consultants.

EXECUTIVE DIRECTOR REPORTS AND LEAD DISCUSSION ON OUTSTANDING AND PENDING DISTRICT BUSINESS

a. Livable Centers Grant.

Ms. Bronsell stated a representative of the Rosenberg Livable Centers Study will give a presentation to the Board at the June Board meeting. She reported a public meeting related to the Livable Centers Study will take place on June 20, 2015. The Board requested Ms. Bronsell publish a press release about the public meeting in the local paper and request the Central Fort Bend Chamber Alliance distribute the meeting details to their members via e-mail.

b. Adopt-a-Highway program.

Ms. Bronsell gave an update on the Texas Department of Transportation's ("TxDOT") Adopt-a-Highway Program for the Highway 59 corridor. The Board requested Ms. Bronsell contact TxDOT regarding sponsoring the Highway 90A corridor east of the Brazos River.

c. District name signs.

Ms. Bronsell reported the City Manager for the City of Richmond requested the District not to install the District's name on street signs in the District.

LETTER OF INTENT TO INSTALL WAYSIDE HORNS FROM COMMISSIONER MORRISON

The Board reviewed a letter of intent from Commissioner Morrison of Precinct 1 to install Wayside Horns at several UP and BNSF line crossings in the Cities of Richmond and Rosenberg and outside the Cities' limits in Fort Bend County (the "Letter"). Following review and discussion, Director Ward made a motion to (1) authorize execution of the Letter, subject to: (a) approval of the Letter by the Cities of Richmond and Rosenberg; and (b) updating the Exhibits to the letter to include the most recent preliminary cost estimates and map of crossing locations prepared by the Wayside Horns committee; (3) direct that the Letter be filed appropriately and retained in the District's official records; and (4) authorize Ms. Bronsell to send a response to Commissioner Morrison suggesting revisions to the Letter Exhibits. Director Dupuis seconded the motion and it carried by unanimous vote.

DISCUSS DIRECTOR TERMS AND APPOINTMENT PROCESS, CONSIDER POSTING FOR APPLICATIONS ON THE DISTRICT'S WEBSITE, AND ADOPT RESOLUTION TO THE CITY OF RICHMOND REQUESTING APPOINTMENT OF DIRECTORS

Ms. Humphries reported that the terms of Directors Sulak, Johnson, and Dupuis end June 1, 2015. She reviewed the process for director appointment and noted the statute creating the District provides that the Cities of Richmond and Rosenberg will appoint directors from persons nominated by the Board. Following discussion, Director Ward made a motion to post a notice on the District's website to notify interested parties that the District is accepting applications to fill expiring terms of office. Director Dupuis seconded the motion and it carried by unanimous vote. Ms. Bronsell stated she would add the notice to the District's website home page. The Board deferred adopting the Resolution to the City of Richmond Requesting Appointment of Directors.

ADJOURNMENT

There being no further business, Director Dupuis moved to adjourn the meeting. Director Ward seconded the motion and it carried by unanimous vote.



(SEAL)

*Lane Ward*

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Lane Ward  
Secretary  
West Fort Bend Management District



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