

MINUTES
WEST FORT BEND MANAGEMENT DISTRICT

June 21, 2016

The Board of Directors (the "Board") of West Fort Bend Management District (the "District") met in regular session, open to the public, on the 21st day of June, 2016, at the Travis Building, 301 Jackson, first floor conference room, Richmond, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Todd Johnson	President
Joey Dupuis	Vice President
Lane Ward	Secretary
Anthony Sulak	Assistant Secretary
Robert Vogelsang	Assistant Vice President

and all of the above were present except Directors Johnson and Vogelsang, thus constituting a quorum.

Also present at the meeting were Lisa Rickert and Kim Altic of FSG Information Systems LP ("FSG"); Lynne Humphries and Cheryl Panozzo of Allen Boone Humphries Robinson LLP ("ABHR"); and Mandi Bronsell, Executive Director of the District.

Director Dupuis called the meeting to order and noted a quorum was present.

MINUTES

The Board considered approving the minutes from the May 17, 2016, regular meeting. After review and discussion, Director Ward moved to approve the minutes of the May 17, 2016, regular meeting as submitted. Director Sulak seconded the motion, which passed by unanimous vote. A copy of the approved minutes are filed appropriately in the District's records.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

FINANCIAL REPORT

Ms. Altic reviewed a financial report, including the budget comparison and the bills presented for payment, a copy of which is attached. Discussion ensued regarding check no. 1572 to Bass Construction for construction of a crosswalk at Richmond Central Fire Station No. 1 in the amount of \$20,977 and Ms. Bronsell stated the District will be reimbursed for the total amount of the invoice by the Houston-Galveston Area

Council ("H-GAC") and the City of Richmond ("Richmond"), pursuant to the terms of the Grantee Agreement between the District and H-GAC. Ms. Humphries noted Bass Construction is required to submit House Bill Form 1295 to the District. After review and discussion, Director Ward moved to approve the financial report and pay the District's bills, except for the invoice to Bass Construction approval of which is contingent upon the District's receipt of House Bill Form 1295. Director Sulak seconded the motion, which passed by unanimous vote.

ACTIVITY WITHIN THE DISTRICT, INCLUDING PERMITS UNDER REVIEW, ISSUED AND CLOSED SINCE THE LAST MEETING, INCLUDING VARIANCE REQUESTS

Ms. Bronsell reported regarding a parking lot variance request from River Pointe Church. She stated Richmond has not completed its review of the variance. The Board concurred to defer review of the variance request from River Pointe Church to next month.

REPORT FROM DIRECTORS AND DISTRICT CONSULTANTS REGARDING EVENTS AND ACTIVITIES ATTENDED DURING THE MONTH AND REQUESTS FOR ACTION

Director Dupuis reported on Richmond's State of the City event that he attended on June 15, 2016.

Director Sulak and Ms. Bronsell reported regarding volunteering at BF Terry High School to assist residents of Fort Bend County affected by the recent Brazos River flooding.

COMMITTEE REPORTS AND APPOINTMENTS

Ms. Bronsell reported regarding the Highway 90A committee. She stated Joe Frudenberger of OakBend Medical Center requested the District's assistance in obtaining grant funding for beautification of Highway 90A in Richmond. Ms. Bronsell requested Board approval to appoint the following members to the Highway 90A committee: Alicen Swift, Joe Frudenberger, Craig LeTulle and May Tape. Following discussion, Director Ward moved to appoint Alicen Swift, Joe Frudenberger, Craig LeTulle and May Tape to the Highway 90A committee. Director Sulak seconded the motion, which passed by unanimous vote. The Board requested Ms. Bronsell also contact Bob Ray and the owner of Fajita Pete's restaurant for appointment to the Highway 90A committee, and to schedule a meeting of the Highway 90A committee to discuss potential District projects.

Ms. Bronsell gave an update on the Wayside Horns committee and stated she is working to schedule a meeting with Director Johnson, the Richmond Mayor and City Manager regarding the District proceeding with the Wayside Horns project along FM 762 and Highway 90A.

EXECUTIVE DIRECTOR REPORTS AND LEADS DISCUSSION ON OUTSTANDING AND PENDING DISTRICT BUSINESS

Ms. Bronsell gave an update on the District's website. She stated the District's website manager, Off Cinco, agreed to maintain the website for a monthly fee of \$50 and that website services in excess of \$50 will be pro bono.

Ms. Bronsell gave an update on the mowing agreement between the District and Greenscape Associates and stated the agreement is not yet final.

Ms. Bronsell reviewed The Henderson-Wessendorff Foundation Installment Grant (the "Grant") Terms and Conditions with the Board. Following review and discussion, Director Ward moved to accept the Grant Terms and Conditions and direct that the Terms and Conditions be filed appropriately and retained in the District's official records. Director Sulak seconded the motion, which passed by unanimous vote.

Ms. Bronsell reported regarding plans for development of a HEB Center in the District on the south of Highway 59.

Ms. Bronsell reviewed an Action List Status Chart and she reviewed a list of business owners in the District whom she contacted during the month.

Director Sulak inquired regarding the District sponsoring community projects to place artwork on control boxes. Following discussion, the Board requested Ms. Bronsell locate control boxes to target for the project, contact Lamar Consolidated Independent School District art department to assist, and contact the Texas Department of Transportation regarding permission to paint the control boxes.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE, TO CONDUCT A PRIVATE CONSULTATION WITH ATTORNEY TO DISCUSS PENDING OR CONTEMPLATED LITIGATION, OR A SETTLEMENT OFFER

The Board did not convene in Executive Session. Ms. Humphries stated the letter agreeing not to pursue enforcement of District's Standards in the City of Rosenberg ("Rosenberg") without mutual agreement was sent to the attorney for Rosenberg by regular mail and by e-mail, but the District has not received a response.

ADJOURNMENT

There being no further business, Director Ward moved to adjourn the meeting. Director Sulak seconded the motion, which passed unanimously.

(SEAL)



Lane Ward

Lane Ward
Secretary
West Fort Bend Management District

LIST OF ATTACHMENTS

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