

MINUTES
WEST FORT BEND MANAGEMENT DISTRICT

July 19, 2016

The Board of Directors (the "Board") of West Fort Bend Management District (the "District") met in regular session, open to the public, on the 19th day of July, 2016, at the Travis Building, 301 Jackson, first floor conference room, Richmond, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Todd Johnson	President
Joey Dupuis	Vice President
Lane Ward	Secretary
Anthony Sulak	Assistant Secretary
Robert Vogelsang	Assistant Vice President

and all of the above were present except Directors Johnson and Vogelsang, thus constituting a quorum.

Also present at the meeting were Lisa Rickert and Erin Jorgenson of FSG Information Systems LP ("FSG"); Cheryl Panozzo of Allen Boone Humphries Robinson LLP ("ABHR"); and Mandi Bronsell, Executive Director of the District.

Director Dupuis called the meeting to order at 4:30 p.m. and noted a quorum was present.

MINUTES

The Board considered approving the minutes from the June 21, 2016, regular meeting. After review and discussion, Director Ward moved to approve the minutes of the June 21, 2016, regular meeting as submitted. Director Sulak seconded the motion, which passed by unanimous vote. A copy of the approved minutes are filed appropriately in the District's records.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

FINANCIAL REPORT, INCLUDING AMEND BUDGET FOR FISCAL YEAR END SEPTEMBER 30, 2016

Ms. Jorgenson reviewed a financial report, including the budget comparison and the bills presented for payment, a copy of which is attached. The Board requested Ms. Jorgenson make the following changes to the District's fiscal year end September 30,

2016, budget: (1) add George Foundation revenue line item in the amount of \$25,000; (2) add pass through grants revenue line item in the amount of \$23,477; and (3) remove the permit fees revenue line item.

Ms. Jorgenson presented the proposed budget for the fiscal year ending September 30, 2017, a copy of which is attached to the financial report.

After review and discussion, Director Ward moved to (1) approve the financial report and pay the District's bills; and (2) adopt the amended fiscal year end September 30, 2016, budget to reflect the requested changes. Director Sulak seconded the motion, which passed by unanimous vote.

RENEWAL OF DISTRICT'S INSURANCE POLICIES

Ms. Bronsell stated the District's insurance policy is up for renewal effective September 14, 2016. The Board reviewed the renewal proposal for the District's insurance policies from McDonald & Wessendorff Insurance. After review and discussion, Director Sulak moved to renew the District's insurance with McDonald & Wessendorff Insurance as presented. Director Ward seconded the motion, which passed by unanimous vote.

ACTIVITY WITHIN THE DISTRICT, INCLUDING PERMITS UNDER REVIEW, ISSUED AND CLOSED SINCE THE LAST MEETING, INCLUDING VARIANCE REQUESTS

Ms. Bronsell reported on a meeting she attended with the City of Richmond ("Richmond") and River Pointe Church regarding a parking lot variance. She then reported regarding an upcoming sign and fence variance request for a Mercedes Benz used car dealership at 21203 Southwest Freeway.

REPORT FROM DIRECTORS AND DISTRICT CONSULTANTS REGARDING EVENTS AND ACTIVITIES ATTENDED DURING THE MONTH AND REQUESTS FOR ACTION

There were no reports from Directors or District consultants.

COMMITTEE REPORTS AND APPOINTMENTS

Ms. Bronsell gave an update on the Wayside Horns committee and on a meeting she attended with Director Johnson, the Richmond Mayor and City Manager, and the City Public Works Director regarding the Wayside Horns project along FM 762 and Highway 90A. She reported the District will receive an engineering study report from the Fort Bend County engineer within the next two weeks.

EXECUTIVE DIRECTOR REPORTS AND LEADS DISCUSSION ON OUTSTANDING
AND PENDING DISTRICT BUSINESS

Ms. Bronsell reported regarding the District sponsoring community projects to place artwork on control boxes. She reviewed correspondence from the Texas Department of Transportation ("TxDOT") and stated TxDOT does not allow painting of their control boxes.

Ms. Bronsell reported on a meeting she attended with Rob Tobias of the Development Corporation of Richmond and Memorial Hermann Hospital regarding beautification of the detention pond adjacent to the hospital. The Board requested Ms. Bronsell determine whether the detention pond is located within the District.

Ms. Bronsell reported regarding a Richmond Parks Department committee meeting she attended for the Richmond Trail Master Plan.

Ms. Bronsell reported Richmond requested the District co-host a Pecan Festival in the Fall of 2017 and stated she will attend a meeting to discuss the festival this week.

Ms. Bronsell reviewed an Action List Status Chart and she reviewed a list of business owners in the District whom she contacted during the month. Discussion ensued regarding a District brochure.

ADJOURNMENT

There being no further business, the Board concurred to adjourn the meeting.

(SEAL)



Lane Ward

Lane Ward
Secretary
West Fort Bend Management District

LIST OF ATTACHMENTS

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