

MINUTES  
WEST FORT BEND MANAGEMENT DISTRICT

October 16, 2018

The Board of Directors (the "Board") of West Fort Bend Management District (the "District") met in regular session, open to the public, on the 16th day of October, 2018, at the Fort Bend Toyota, 20465 Southwest Freeway, Richmond, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Todd Johnson	President
Joey Dupuis	Vice President
Lane Ward	Secretary
Anthony Sulak	Assistant Secretary
Robert Vogelsang	Assistant Vice President

and all of the above were present except Directors Dupuis and Sulak, thus constituting a quorum.

Also present at the meeting were Lisa Rickert of Municipal Accounts & Consulting, L.P. ("MAC"); Whitney Higgins, and Cheryl Panozzo of Allen Boone Humphries Robinson LLP ("ABHR"); and Ellen Hughes, Executive Director of the District.

Director Johnson called the meeting to order and noted a quorum was present.

MINUTES

The Board considered approving the minutes from the September 18, 2018, regular meeting. After review and discussion, Director Ward moved to approve the minutes of the September 18, 2018, regular meeting as revised. Director Vogelsang seconded the motion, which passed by unanimous vote. A copy of the approved minutes is filed appropriately in the District's records.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

FINANCIAL REPORT

Ms. Rickert reviewed a financial report, including the budget comparison and the bills presented for payment, a copy of which is attached. Ms. Hughes reviewed the budget for the 2018 Pecan Festival of Richmond ("Pecan Festival"), a copy of which is



attached. Discussion ensued regarding allowing Ms. Hughes to approve payment of additional invoices for the Pecan Festival before the next meeting.

Ms. Hughes presented a proposed amended District budget comparison worksheet for fiscal year end September 30, 2019, a copy of which is attached. She noted the worksheet compares three alternative proposed budgets for the District and that each includes alternative contributions received from the City of Richmond ("Richmond"). Following review and discussion, the Board requested that Ms. Hughes contact Richmond's City Manager and discuss Richmond's projected future funding for the District. The Board requested that the Board and consultants submit comments on the proposed amended District budget to Ms. Hughes prior to the next meeting.

Following review and discussion, Director Ward moved to (1) approve the financial report and payment of the District's bills as submitted; (2) authorize the Executive Director to approve up to eight additional invoices for the Pecan Festival in an individual amount not to exceed \$1,000, subject to a positive Pecan Festival account balance; Director Vogelsang seconded the motion, which passed by unanimous vote.

#### ACTIVITY WITHIN THE DISTRICT, INCLUDING PERMITS UNDER REVIEW, ISSUED AND CLOSED SINCE THE LAST MEETING, INCLUDING VARIANCE REQUESTS

There was no discussion on this agenda item.

#### EXECUTIVE DIRECTOR REPORT

The Board concurred to hold its next regular meeting on Tuesday, November 13, 2018, at 3:00 p.m. at Fort Bend Toyota.

Ms. Hughes reported the District received a Board of Directors Application from Dean King of River Pointe Church. Following review and discussion, the Board requested ABHR to contact Mr. King and acknowledge the District's receipt of the application.

#### DISCUSS AND AUTHORIZE PREPARATION OF THE 2018 ANNUAL REPORT ON DISTRICT ACTIVITY

Following discussion, the Board tabled this item.

#### ADVISORY BOARD AND COMMITTEE APPOINTMENTS

There was no discussion on this agenda item.

REPORT FROM DIRECTORS AND DISTRICT CONSULTANTS REGARDING  
EVENTS AND ACTIVITIES ATTENDED DURING THE MONTH AND REQUESTS  
FOR ACTION

There were no comments from directors or District consultants.

There being no further business, the Board concurred to adjourn the meeting.

*Gene Ward*

Secretary

West Fort Bend Management District

(SEAL)





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